

**Aventura Architectural Review Committee (ARC)
Homeowners' Association Application Form for Home Improvement**

Aventura Homeowners' Association (HOA), Application for Home Improvement, must be completed and approved before any work begins. This is your neighborhood. It is the goal & objective of the Aventura Board of Directors and the Architectural Review Committee (ARC) to "maintain, protect, and enhance the value of our neighborhood".

Name of Homeowner: _____ Date: _____

Address of Unit: _____

What will be done: _____

Purpose of Improvement (Repair or Alteration/Modification): _____

Who will do Improvement (Name of Contractor): _____

Contractor's NV License # & Rating Category(s): _____

When will Project Start & Estimated End Date: _____

***Please Submit & Attach Your Design Plans & Specifications
(Your Description of the Proposed Improvement)***

You may attach appropriate sketches, photos, as may be deemed necessary. These data are considered part of the application and should be made available to the ARC for review and approval. Persons submitting plans and specifications to the ARC can obtain a receipt and should furnish the ARC with contact information to which communications from the ARC are to be directed.

Concurrence of Adjacent Homeowners

For courtesy and to prevent future disagreements, you should coordinate and have the adjacent homeowners sign to concur they have no objections to the home improvement(s):

Homeowner No. 1

Homeowner No. 2

Signature: _____

Signature: _____

Address: _____

Address: _____

Your Application Approval Subject to the Following Conditions:

Your Contractor must maintain the appropriate NV State Contractors Board Licenses to perform the work specified in your ARC application. It is a condition precedent of this approval that all specified work related to the project will be performed by (name of Contractor) and no other contractor or sub-contractor will perform any of the specified work related to the project unless the ARC is advised in writing and the ARC approves.

Receipt of a refundable deposit may be deemed necessary prior to commencement of the project payable to the Aventura Homeowners Association. The deposit is for the purpose of guaranteeing that any damage to common property, such as the roads, walls, or fences occurring during the improvement will be repaired including potential damage to any vehicles as the result of construction debris left on the streets.

\$500.00 refundable deposit = dumpster only

\$1000.00 refundable deposit = heavy equipment but not limited to; tractors, bobcats, forklifts, excavators

\$1000.00 refundable deposit = may be required for significant improvement projects, exterior or interior

\$2,500.00 refundable deposit = construction deposit may be required at discretion of Board of Directors

Any damage by your Contractor becomes your responsibility and, if such damage occurs, your liability is not limited by the amount of the deposit. The deposit will be returned to you upon completion of the project after an inspection determines that damage, if any, has been repaired [Reference: CC&Rs Art. X sec.10.3].

- Contractors are not allowed on the property prior to 8:00am, Monday-Friday, and must leave the community by 6:00pm. On Saturday, work is only permitted from 8:00am-4:00pm. No work is permitted on Sundays or major holidays (only exception in the event of an emergency).
 - Contractors must be properly licensed and bonded and must have proof of insurance.
 - Contractors are required to clean up and wash down the asphalt every day.
 - Contractors must lay tarp down before laying rock, dirt, sand, stone, etc. in the street.
 - Contractors/Vendors are to park on only one side of the street.
- Contractors, when using any equipment, must put plywood down to protect the street.

Homeowner/Contractor Agreement

We, the Homeowner & Contractor, assume responsibility for any damage to common area properties, vehicles, or injury caused by the licensed contractor, sub-contractor, or anyone else while performing work necessary to complete the above referenced improvements. Any violation of the above requirements will result in immediate stoppage of all work and no further access to the community will be granted to the vendor(s) until the violations have been addressed. The Association will not be held responsible for additional costs for any delay in work. The homeowner assumes responsibility for all future maintenance of this home improvement.

Homeowner

Contractor

Signature: _____

Signature: _____

Address: _____

Address: _____

Cell/Ph # _____

Cell/Ph # _____

Aventura ARC Closing Statement

Thank you for your application and the ARC Committee is available to answer any questions you may have. Please feel free to call us at any time and we will also be in touch with you periodically during the construction phase as well as when the project is completed. Please make your home improvement application submission as complete as you can.

*Respectfully,
Homeowners Association
Aventura ARC Committee*

Architectural Review Committee (ARC) Use Only;
Submitted to ARC on: _____
ARC RECOMMENDATION
APPROVAL/DENIAL:
ARC INITIALS:
COMMENTS:

Return ARC Application Form to:
Aventura Homeowners' Association
c/o EPIC Association Management
8712 Spanish Ridge Avenue
Las Vegas, Nevada 89148
Email: general@epicamlv.com