

**BELLAZO HOMEOWNERS ASSOCIATION**  
**ARCHITECTURAL AND LANDSCAPE IMPROVEMENT REQUEST**

(Please print clearly)

Homeowner Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

**PROJECTS SUBMITTED: (Please check all applicable items)**

- |  |   |            |
|--|---|------------|
| _____ Landscape (Check One)                | _____ Front (to include side yard)            | _____ Rear |
| _____ Pool/Spa Equipment                   | _____ Patio Cover                             |            |
| _____ Satellite Dish/TV Antenna            | _____ Sports Apparatus / Play Equipment       |            |
| _____ Gate Mesh                            | _____ Gazebo                                  |            |
| _____ Block wall modification              | _____ Paint Exterior (Paint Samples Required) |            |
| _____ Solar Panels                         | _____ Security Doors                          |            |
| _____ Solar Screens                        | _____ Driveway Extension/RV Driveway          |            |
| _____ Security Cameras                     | _____ Walkway                                 |            |
| _____ Other – Please provide details below |   |            |

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PLEASE COMPLETE THE FOLLOWING:**

Are existing improvements (installed prior) shown on the submitted plans? \_\_\_\_\_ YES \_\_\_\_\_ NO

Brief description of what is existing: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE- OFFICE USE ONLY**

DATE RECEIVED: \_\_\_\_\_ DATE REVIEWED: \_\_\_\_\_ ADDITIONAL

INFORMATION REQUIRED: YES / NO

DATE ADDITIONAL REQUESTED: \_\_\_\_\_ APPROVED WITH CONDITIONS: YES/NO

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**CHECKLIST:** In order to ensure there are no delays in the approval process, please submit a complete package. **Any items missing from this check-list will deem the Architectural Review Request as incomplete.**

- A. All pages completely filled out, including Neighbor Awareness Form (as applicable)
- B. For all landscaping plans: a complete drawing with a list of all plant materials
- C. Location, setbacks, and corresponding dimensions noted on the attached plans
- D. Measurements of improvement, with relation to unit and neighboring residences
- E. Drainage indicated on any landscaping, pool, and deck improvement
- F. Color photos of all non-living items (rocks, shed, gazebo, pavers, etc.)
- G. Waterproofing method used for landscaping which changes in elevation (planters/retainer)
- H. For pool installations, the following must accompany this Architectural Review Request:
  - i. Check or money order made payable to the Association in the amount of \$1,000.00
  - ii. Before photos of common areas, including curbs, gutters, sidewalks, front of the home with the street And curb included, utility collars and boxes in front of or adjacent to the home. Before pictures must Be submitted to management prior to any work starting.
  - iii. You must **request your refund in writing** and submit after photos in order to be issued a refund upon completion of work.

**Please allow 2-4 weeks for check processing for deposit to be returned.**

Please return completed forms to:

By Email: [general@epicamlv.com](mailto:general@epicamlv.com)

By Mail:  
Bellazo HOA C/O Epic Association Management  
8712 Spanish Ridge Ave., Las Vegas, NV 89148

Please initial each paragraph below:

\_\_\_\_\_ Owners remain permanently responsible for the maintenance and upkeep of additions and modification to their property.

\_\_\_\_\_ Original ARC Applications will not be kept by the HOA. It is suggested you make a copy for your records before you submit the ARC.

\_\_\_\_\_ Owners understand that if an improvement is/has been installed prior to Board approval the owner could be held responsible to restore or change the improvement to meet community standards.

\_\_\_\_\_ Owner understands that determination letters will be sent via email. If an email has not been provided, then a determination letter will be sent via US parcel mail.

Please sign this form and return it to the Architectural Review Committee. Your signature acknowledges that:

1. The drainage on your property at this date is developer installed and functioning properly; any change to drainage must be approved by the Board prior.

2. You indemnify the Association, Developer and all third parties from any damage that may result from your proposed improvement.

I, \_\_\_\_\_, the legal homeowner in the Bellazo Homeowners Association, Acknowledge and agree to the above conditions.

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date