

KENSINGTON AT PROVIDENCE HOMEOWNERS ASSOCIATION ARCHITECTURAL REVIEW APPLICATION

CHECKLIST

Please complete this Architectural Review Application in its entirety (include any sketches, diagrams, color samples, or other items which will explain your request as thorough as possible). Once completed, send the completed application and any additional items to Epic Association Management. You can submit the request in person at Epic Association Management office or mail to:

Kensington HOA c/o Epic Association Management
8712 Spanish Ridge Ave.
Las Vegas, NV 89148

You can submit your request by emailing a scanned copy of the application and additional items to general@epicamlv.com

CHECKLIST:

- Description, Location, Measurements, and Dimensions of Improvement / Landscape/ Hardscape project.
- Landscape Applications require; Name of plants, locations of plant material, and color and sample of rock or hardscape material.
- Kensington ARC Project application submittal with plans/sketches.**
- Debris barriers must be placed in the street at both ends of property to eliminate debris run-off throughout the community for any pool/spa, hardscape, and landscape project.
- Type of building materials used.
- Color scheme of improvement.
- County and/or City buildings permits attached. (If Applicable)
- Submit completed Providence Master HOA Design Review Application with ARC.**
- \$300 check deposit** required for any landscape / hardscape project.
- \$1,000 check deposit** required for any pool/spa construction, remodeling, breaching of walls, and any project where heavy equipment is used.
- For certain improvements affecting neighboring lots, the Architectural Review Committee (ARC) may require a **NEIGHBOR IMPACT FORM (NIF)** to be completed, at the ARC's discretion. You will be contacted if an NIF is required.

To avoid delays, your Architectural Review Application **Must** be submitted to Kensington HOA first. After review and outcome, your application will be forwarded to Providence Master HOA. No work may begin until you have received written approval from both Kensington at Providence HOA and Providence Master HOA.

ANY INCOMPLETE SUBITTAL WILL BE RETURNED

Submit ARC Application to Kensington HOA:

c/o Epic Association Management 8712 Spanish Ridge Ave. Las Vegas, NV 89148
Phone; (702) 767-9993 ■ Email: general@epicamlv.com ■ www.epicamlv.com

KENSINGTON AT PROVIDENCE HOMEOWNERS ASSOCIATION ARCHITECTURAL REVIEW APPLICATION

PAGE 1 – HOMEOWNER CONTACT INFORMATION

Please provide all information

NAME (please print) _____ **EMAIL** _____

PROPERTY ADDRESS _____

MAILING ADDRESS
(if different from above) _____

PHONE NUMBER _____ **CELL NUMBER** _____

BRIEF DESCRIPTION OF PROPOSED IMPROVEMENTS _____

PROPOSED START DATE _____ **PROPOSED COMPLETION DATE** _____

- **A \$300 cash deposit** (no bonds) is required for any project that includes any landscape / hardscape work that requires sand, gravel, concrete, or paver material placed in the street. Homeowner is responsible for the cleanup of debris and water run-off of the street is completed.
- **A \$1,000 cash deposit** (no bonds) is required for any project that includes the use of heavy equipment to install improvements such as pool/spa construction and breaching of block walls.
- **The cash deposit** (check, cashier's check, or money order) must accompany this application and made payable to **Kensington at Providence HOA**.
- For certain improvements affecting neighboring lots, the Architectural Review Committee (ARC) may require a **NEIGHBOR IMPACT FORM (NIF)** to be completed, at the ARC's discretion. You will be contacted if an NIF is required.

If you have any questions, please contact your Community Manager at Epic Association Management.

SIGNATURE _____ **DATE** _____

If your proposed improvements include irrigation, please sign below to acknowledge that you will ensure that: 1) no spray/pop up sprinklers or turf will be located within five feet of the block walls, fences, gates, and house; 2) no irrigation water will be allowed to spray, flow onto or strike any portion of black walls, fences, gates, and house; and 3) no improvement will impede or alter the established drainage or cause flooding or water damage to my property, neighboring properties, or common areas.

SIGNATURE _____

Please do NOT write below this line. To be filled in by Reviewer(s) only.

DATE RECEIVED by ARC _____	DATE REVIEWED by ARC _____
ARC DECISION [<input type="checkbox"/>] APPROVED	[<input type="checkbox"/>] CONDITIONED APPROVAL [<input type="checkbox"/>] DENIED
ARC REPRESENTATIVE SIGNATURE _____	DATE _____
ARC COMMENTS _____	

Submit ARC Application to Kensington HOA:

c/o Epic Association Management 8712 Spanish Ridge Ave. Las Vegas, NV 89148
Phone; (702) 767-9993 ■ Email: general@epicamlv.com ■ www.epicamlv.com

EXHIBIT C
PROVIDENCE MASTER HOMEOWNERS ASSOCIATION
DESIGN REVIEW APPLICATION

Scan for Design Guidelines
using QR code reader or
click [here](#) to view online.



OWNER _____ FEE _____

PROPERTY ADDRESS: _____ COMMUNITY _____

MAIL ADDRESS (if different) _____

DAYTIME PHONE _____ EMAIL _____

THIS APPLICATION IS FOR REVIEW AND APPROVAL OF THE FOLLOWING DESCRIBED IMPROVEMENTS. ANYTHING NOT LISTED HERE AND NOT CLEARLY SHOWN ON PLANS WILL NOT BE A PART OF THIS REVIEW. APPROVAL IS FOR ASSOCIATION PURPOSES ONLY AND DOES NOT CONSTITUTE APPROVAL AS TO COMPLIANCE WITH APPLICABLE STATE, COUNTY OR CITY LAW, BUILDING AND SAFETY REQUIREMENTS OR ZONING ORDINANCES.

NATURE OF PROJECT: (CHECK ALL THAT APPLY)

- Painting of exterior of Dwelling (trim, fencing, property walls, etc.) – not original color scheme
- Landscape changes and additions
- Landscape plans – New Installation
- Patio cover
- Wrought iron fencing and/or gates
- Concrete work/paving stones (walkways, patio surface, deck etc.)
- Property walls – new installation or changes to existing
- Solar Panels
- Pool, spa, water feature (\$)
- Addition to existing Dwelling (room addition or patio enclosure) (\$)
- Other _____

FOR OFFICE USE ONLY:
ACCT #: _____
TYPE: _____
NOTES: _____

**A COMPLETE COPY OF FINAL PLANS MUST BE ATTACHED, SHOWING:
(INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED)**

- ✓ Site Plan And Floor Plan If Applicable
- ✓ Exterior Elevations
- ✓ Roof Design (Solar Plans)
- ✓ Exterior Materials Specifications And Finishes/Colors
- ✓ Landscaping & Irrigation Plan
- ✓ Such Other Items Necessary To Reflect The Character And Dimensions Of The Improvements
- ✓ Defined Set-Back Measurements (distance from object to perimeter walls)

****THE LEGAL OWNER MUST ADDRESS ANY QUESTIONS REGARDING THIS APPLICATION. BY ENTERING YOUR NAME, YOU ELECTRONICALLY APPROVE THIS APPLICATION; APPROVAL MUST BE RECEIVED BY THE HOMEOWNER. SIGNATURE OR ELECTRONIC ACKNOWLEDGMENT CONFIRMS THAT IF ANY WORK HAS COMMENCED PRIOR TO RECEIVING WRITTEN APPROVAL FROM THE DRC, YOU WILL BE LIABLE FOR ALL COSTS NECESSARY TO BRING THE WORK UP TO THE CURRENT STANDARDS. THE HOMEOWNER UNDERSTANDS THE DRC MAY NEED TO ENTER THE PROPERTY TO INSPECT WORK IN PROGRESS AS WELL AS COMPLETED WORK.**

I have read and understand that my contractor and I must comply with the most current version of the Community Design Guidelines and must construct all improvements in accordance with those guidelines and other governing documents of the Association.

EMAIL: CHECK HERE to request ALL written communications regarding this Application to be delivered only to the email address above. (If unchecked, all written communication regarding this Application will be mailed to the mailing address on file. This email directive does not extend to other Association communications such as billings, etc.; this option applies ONLY to this DRC Application.)

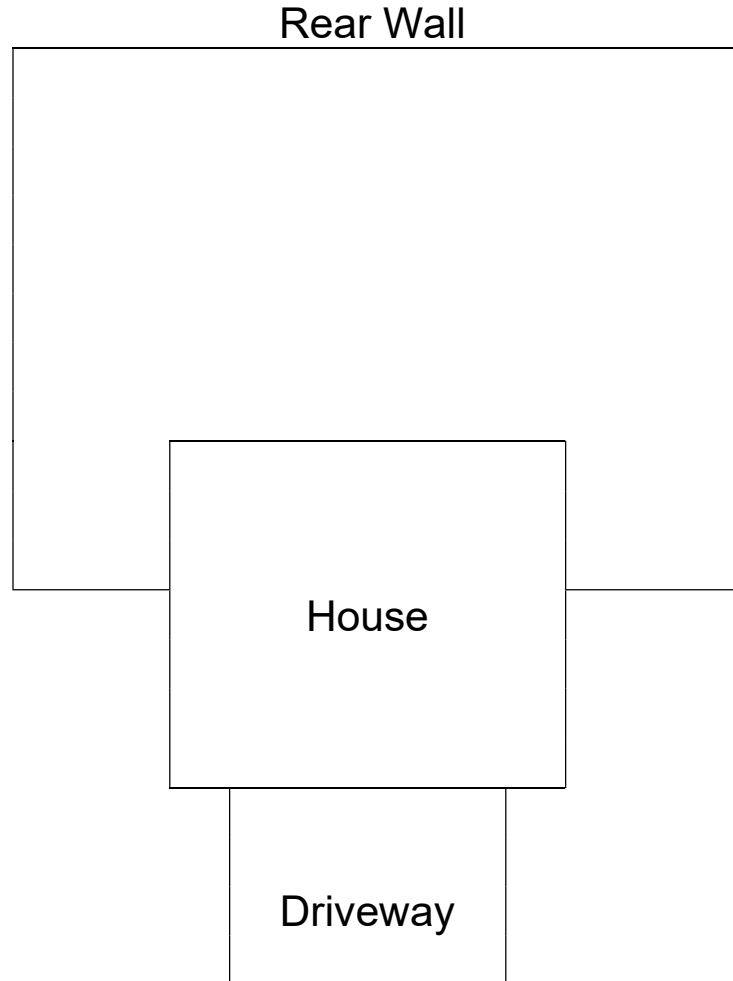
Owner Acknowledgment _____ Date: _____

Providence Master Homeowners Association | 7181 N Hualapai Way, Suite 150, Las Vegas NV 89166
Phone (702) 216-2020 | Fax (702) 240-3048 | compliance@providencelvhoa.com
For more information visit www.providencelvhoa.com/design_review

KENSINGTON AT PROVIDENCE HOMEOWNERS ASSOCIATION ARCHITECTURAL REVIEW APPLICATION

DRAWING / PLAN OF PROPOSED IMPROVEMENT

Draw plan in space provided or attach plan.
Plan does not need to be professionally rendered.



Submit ARC Application to Kensington HOA:

c/o Epic Association Management 8712 Spanish Ridge Ave. Las Vegas, NV 89148

Phone; (702) 767-9993 ■ Email: general@epicamlv.com ■ www.epicamlv.com

KENSINGTON AT PROVIDENCE HOMEOWNERS ASSOCIATION

ARCHITECTURAL REVIEW APPLICATION

NEIGHBOR IMPACT FORM

This form is required **ONLY IF** you are proposing to alter block walls, paint the house a new color, install solar panels, wrought iron gates, security storm doors, pool/spa, or other structure, or make any other type of improvement that will be seen above the fence line or in front of house.

The purpose of the Neighbor Impact Form is to ensure that all impacted neighbors are properly advised regarding proposed improvements. By signing the Neighbor Impact Form, the neighbor is **not granting or denying** the requester permission. Only the Architectural Review Committee may approve or deny the request.

In addition, if the neighbor has a comment on the proposal, they should indicate this on the comment line or contact Epic Association Management to comment confidentially. If the neighbor would like to be present at the meeting of the ARC at which the application is reviewed, they should indicate so on this page and provide contact information.

Full description of proposed improvement: _____

Front Facing Neighbor Address: _____ Signature _____

Comments: _____

Front Facing Neighbor Address: _____ Signature _____

Comments: _____

Side Facing Neighbor Address: _____ Signature _____

Comments: _____

Side Facing Neighbor Address: _____ Signature _____

Comments: _____

Rear Facing Neighbor Address: _____ Signature _____

Comments: _____

Rear Facing Neighbor Address: _____ Signature _____

Comments: _____

Submit ARC Application to Kensington HOA:

c/o Epic Association Management 8712 Spanish Ridge Ave. Las Vegas, NV 89148
Phone; (702) 767-9993 ■ Email: general@epicamlv.com ■ www.epicamlv.com