



RANCHO VIEJO HOMEOWNERS ASSOCIATION

TO RECEIVE YOUR:

- A. *MOBILE PASS (\$25 for each mobile pass) you will have to download the app on your personal phone. Your Bluetooth must be on while using the app.*
- B. *PARKING STICKER(S) (\$10 each parking sticker)*
- C. *2 TEMPORARY PARKING PASSES*
- D. *Vehicle Gate Access*
- E. *PET TAG(S) (\$10 each per pet).*

CASHIER'S CHECK OR MONEY ORDER ONLY (NO CASH)

REQUIRED DOCUMENTS YOU MUST BRING TO REGISTRATION:

1. Completed (yellow) Registration Form (available in the Clubhouse Office)
2. A copy of your lease (if you are renting) OR Deed of Trust/Grant, Bargain, and Sale Deed (if you are the owner of the Unit)
3. A photo ID
4. A current copy of your utility bill or proof of service statement
5. Proof of homeowner's insurance on the unit (Not renters Insurance)
6. Current Vehicle Registration
7. Current Vehicle Insurance Verification
8. Certificate from a veterinarian showing the pet's breed, weight, and vaccinations
9. A photo of your pet that we can keep on file (\$10 deposit (check or money order only) for each pet tag)

FOR IMPORTANT PHONE NUMBERS PLEASE TURN OVER →



IMPORTANT PHONE NUMBERS:

Roving Patrol	702-780-9627
United Auto Towing	725-264-0044
Advanced Technologies	702-633-7360
Southwest Gas	877-860-6020
Cox Communications	702-383-4000
Century Link	888-723-8010
NV Energy	702-402-5555

If you are a new resident and do not yet have a utility bill, call NV Energy and ask them to fax a **PROOF OF SERVICE** to: **702-257-1610**

Association Manager (On-Site Office) 702-639-8420